HORNCHURCH
HIGH SCHOOL
EXCELLENCE FOR ALL

ASSESSMENT POLICY

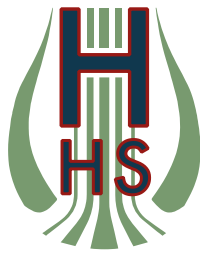|	
SCHOOL NAME:	**HORNCHURCH HIGH SCHOOL**
DATE OF ADOPTION:	**25/05/23**
CHAIR OF GOVERNORS SIGNATURE:	**T.IRISH-JONES**
HEAD SIGNATURE:	**S.MADHVANI**

1.0   Contents

- Assessment, in whatever form, is designed to check that students' understanding of the knowledge and proficiency in the skills needed for that point in their school career, as outlined by the Curriculum Overview.

- Assessment is used to inform and guide teaching to ensure that all students are secure in their grasp of key knowledge, concepts and skills. It identifies weaknesses and misconceptions in students' knowledge and skills in order to inform planning and future teaching and learning.

The implementation of this policy is the responsibility of every teacher.

2.0   Whole school methodology for assessment (relevant to all departments)

1. **Formative assessment** to be visible in every lesson
   - Whole class assessment for learning strategies used e.g. mini whiteboards, RAG cards etc.
   - Students use green pen for peer and self-assessment
2. Marked pieces – **Exit Cards**:
   - Teachers plan a marked piece sharing the success criteria
   - Students fully complete the marked piece during lesson time on A4 paper or book
   - Teacher mark using pink and green highlighters and use red pen for incisive comments
   - Students given time for eDIRT (enough dedicated improvement and reflection time) the following lesson involving corrections in green pen
   - Teacher evaluates student re-green card by using pink and green highlighters for the success criteria
   - Frequency:

	EBacc subjects	**Non-EBacc subjects**
KS3	Twice per half term	Once per half term
KS4	Three times per half term	

3. **Tracking Assessments**:
   - 3 whole school data drops per year known as tracking assessments (two for Year 11) marked in red pen by teacher. Tracking assessments take place following half term in dedicated week (Y7-10) or through planned mock timetable (Y11).
   - Department trackers are used to record scores, % and predicted grades
   - Students receive feedback through teacher identification of selected highest leverage areas for development delivered in a feedback lesson
   - Teachers moderate and standardise assessments to ensure data is robust
   - Teachers report predicted grades using 9-1 for moderate and standardise assessments to ensure data is robust
   - Teachers report predicted grades using 9-1 for Y7-10. Y11 receive actual grade achieved for mock exam and predicted grade at two data drops.
4. Additional areas for assessment:
- Homework is set weekly allowing students one week to complete. Use of online platforms (Century Tech, Seneca, Everlearner, Language Nut) or use of Knowledge organiser.