HORNCHURCH
HIGH SCHOOL
EXCELLENCE FOR ALL

ENGLISH TEACHER
TLR 3 for outstanding candidate
Full time, Permanent
Suitable for NQTs
Start Date: Easter or September 2019

We are looking for an enthusiastic English teacher to join our English department, which scored amongst the best results in our school last year. We have recently secured a considerable investment in terms of materials and new buildings, which are due to open in September 2020. We hope to mirror the expansion of our accommodation with an increase in staffing over the coming months and years. Our results have improved consecutively for the past three years and we anticipate that this trend will continue in our 2018-19 results.

Your specialism should be in English. You will have excellent subject knowledge and be able to teach consistently good lessons. You will have a passion for your subject and will want to have an impact on the lives of young people.

We offer excellent training, exciting links with other school partners and provide opportunities for personal development. We have a vibrant work place with friendly, supportive colleagues and an excellent work/life balance. Both NQTs and experienced teachers are welcome to apply.

This is an exciting time to be joining Hornchurch High School; we have an innovative curriculum that ensures students experience a wide range subjects and opportunities in and outside of the classroom, as well as a new pastoral structure to support our students and their families. We are an aged 11-16 mixed comprehensive with good pupils, supportive parents and an excellent staff.

We welcome visits to the school and if you would like to arrange a tour please contact Ann Tyler on 01708 691441 or email atyler@hornchurchhigh.com If you have subject-related questions contact our Head of Department, Emma Corbett at ecorbett@hornchurchhigh.com

If you think you could be the right person for us, please download an application form from the school website www.hornchurchhigh.com and return it to Ann Tyler at atyler@hornchurchhigh.com

Closing Date: Friday 8th February 2019
Interviews: Week Commencing Monday 11th February 2019

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and the successful applicant will be expected to undertake an enhanced Criminal Disclosure.

We welcome applicants regardless of age, gender, ethnicity or religion.

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Headteacher: Ms V Masson

Hornchurch High School is part of the Partnership Learning Trust

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Job Profile

Working Time: **Full Time**
Salary: **Main / Upper Pay Scale depending on experience**

Applicable Contract Terms and Duties
This job description is to be performed in accordance with the School Teachers' Pay and Conditions Document and within the range of duties set out in that document so far as relevant to the post holder's title and salary grade. The post is otherwise subject to the Conditions of Service for School Teachers in England and Wales and to locally agreed conditions of employment to the extent that they are incorporated in the postholder's individual contract of employment. Copies of the relevant documents are available for inspection at the school.

Relationships
The postholder is responsible to the Headteacher in all matters and to the Head of Department in respect of the departmental timetable and the appropriate Year Leader on Pastoral matters.

The postholder also interacts on a professional level with colleagues and seeks to establish and maintain productive relationships with them and to promote mutual understanding of the school curriculum with the aim of improving the quality of teaching and learning in the school.

Particular Responsibilities

A) As a member of staff, under the guidance and direction of the Headteacher or Deputy Head, to:
- carry out the professional duties of a schoolteacher;
- carry out a share of supervisory duties in accordance with published rosters;
- participate in appropriate meetings with colleagues and parents relative to professional duties;
- implement whole school and Authority policies;
- implement the school's policy on equal opportunities;
- contribute to the development and implementation of the school development plan;
- contribute to the creation of an attractive learning environment in the school;
- cover for absent colleagues;
- participate in arrangements for her / his training and professional development.

B) As a member of a department, under the guidance and direction of the Head of Department, to:
- plan and prepare courses, lessons and teaching materials;
- teach the students assigned to her/him, including the setting, marking and assessing of work to be carried out by students in school and at home;
- communicate with parents about students' progress;

- maintain good order and discipline among students and safeguard their health and safety, both in school and in authorised school activities elsewhere;
- participate in meetings relating to curriculum, administration or organisation;
- participate in public and internal examinations arrangements;
- register the attendance of students at each lesson and communicate absences to tutors;
- be responsible for her/his teaching room with regard to health and safety, good order, appearance and display;
- keep abreast of developments within the teaching of the subjects through INSET and other means of professional development;
- provide reports and profiles for parents and to assist with the preparation of Progress Files and information on the assessment and progress of individual pupils as requested;
- help organise and run extra-curricular activities.